

Department of
Veterans Affairs

Memorandum

Date: DEC 20 2005

From: Acting Director, Clinical Research & Development Service (125)

Subj: Shared Equipment Evaluation Program (ShEEP) New Applications

To: Director, Research & Development (00/151)

THRU: Associate Chief of Staff, Research & Development

We are accepting new applications to the Shared Equipment Evaluation Program ([VHA Handbook 1202.6](#); see attachment).

All submissions will be due no later than COB January 31, 2006

The following instructions relate to the Shared Equipment Evaluation Program Handbook ([VHA Handbook 1202.6](#), Appendix A "Shared or Common Resource Research Equipment" for the 2006 submission cycle.

- The total amount requested from BLRD/CSRD may not exceed \$500,000
- The minimum cost for individual items has been raised to \$50,000
- The total amount requested must have dollar-for-dollar matching
in-kind partnering will not be accepted
- R&D approval is not required in the initial application, but will be required if funding is approved

Further inquiries on Shared or Common Resource Research Equipment may be addressed to:

Zaheer Parvez, Ph.D
(202) 254-0285
zaheer.parvez@va.gov

The following instructions relate to the Shared Equipment Evaluation Program Handbook (VHA Handbook 1202.6, Appendix B "Animal Facility Equipment" for the 2006 submission cycle.

- Only major animal facility equipment requests (\$50,000 per unit or greater) will be considered. No requests for cage work or items which must be grouped together to meet the \$50,000 minimum level will be considered.
- Dollar for dollar matching will not be required for Animal Facility Equipment Requests.

- Equipment upgrades will not be considered at this time. The 2006 cycle will be limited to new equipment which replaces critical animal care items classified in poor condition on the annual VMO survey. All other listed major factors for consideration from the handbook will be taken into consideration in awarding funding.
- Full submission packages per handbook requirements shall be required by the deadline. Only (2) two copies are to be submitted to VACO.
- The \$50,000 or greater limit excludes the following:

Service contracts
Installation, deinstallation, and removal of equipment
Site preparation requirements

A commitment letter from the station engineering service (138) must be provided for all requests outlining how these services will be provided on site.

- There will be no construction funds available to support the Animal Equipment program.

Further questions on Animal Facility Equipment submissions may be addressed to:

Bridgett Baer
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202-254-0482
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Sincerely,


Timothy J. O'Leary, M.D., Ph.D.